



School Council
École Whitehorse Elementary School
Kwanlin Kets'edan Ku
 4181 4th Avenue, Whitehorse, YT Y1A 1J7
 Phone (867) 667-8083
 Fax (867) 393-6211

Meeting Minutes

Tuesday, June 9, 2026 @ 6:30 pm – EWES Staff Room

Ashley O'Brien, Chair Micah Quinn, Vice-Chair Kelly Jiang, Member Sheila Merkley, Member	Johanna Havelaar, Treasurer Nicole Stark, Secretary Sharon MacCoubrey, Principal
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1. Call to Order – 18:34

2. Land Acknowledgement

- a. We are meeting on the traditional territories of the Kwanlin Dün First Nation and the Ta'an Kwäch'än Council. We recognize their deep connection to this land and express our gratitude for the opportunity to live and work here.

3. Adoption of Agenda

- a. **Motion 26.06.01:** Adopt agenda as presented.
 - o Moved by Ashley; all in favour.

4. Adoption of May Minutes

- a. Page 2 of the printed minutes was missing; Nicole read the missing section aloud for Council review.
- b. **Motion 26.06.02:** Adopt minutes as presented.
 - o Moved by Johanna; all in favour.

5. Recognition of Community Members

- a. No community members were present.

6. Correspondence

- a. No correspondence was presented.

7. Reports

a. Administration Report – Sharon

- Shakespeare performance was well received; staff noted a noticeable increase in reading scores and comprehension.
- Many activities and field trips took place in May.
- Administration expressed appreciation for the staff donuts and the gift bags prepared for graduating students.

b. Financial/Treasurer Report – Johanna

- Honoraria payments were disbursed.
- Payments for meeting attendance and babysitting were slightly lower than claimed due to the remaining balance of \$500.

8. New Business

a. Gift for outgoing Chair

- A photo of the school was printed and framed.
- **Action 26.06.01:** Micah will print a message thanking Gary for his service, attach it to the back of the framed photo, and deliver the gift to him.

9. Standing Business

a. French Second Language – Ashley

- Sharon and Val attended the May meeting.
- The meeting provided a comprehensive overview of French language services administered by the territory.
- Administration requested that some programming be moved to the fall.

b. Project Advisory Committee: New School Build

- Johanna informed Martin that three new members would be appointed to the PAC.
- Council discussed the *What We Heard* report.

c. School Growth Plan – Sheila

- The next meeting is scheduled for June 18th.

d. Transportation Committee – Micah

- Clarification was provided regarding K–12 bussing eligibility.
 - Capacity priority is for students with disabilities and grades K-3.
- The pilot project for bus tracking will expand to all buses next year.
- A tender for the bussing contract will be issued; the contract has historically been renewed every three years.
- Discussion took place regarding whether the school cell phone policy extends to buses.

- e. **Association of Yukon School Councils, Boards and Committees (AYSCBC) – Micah**
 - o The meeting was postponed to June 16th.
- f. **Community Events**
 - o School BBQ on June 10th
 - All cutting boards and knives need to be washed before use.
 - Johanna will serve as the volunteer point of contact.
 - **Action 26.06.02:** Johanna will print the volunteer schedule
 - o Fall Meet the Teacher Night
 - The classroom open houses will be followed by a performance by Claire Ness.
 - Tentative date: September 9th
 - Tentative schedule: 5:00-6:00 open houses; 5:30-6:30 Claire Ness performance.
 - **Action 26.06.03:** Micah will contact Claire to confirm availability.

10. Next Meeting

- a. The next meeting will be held on Tuesday, August 25th at 6:30.
- b. **Action 26.06.04:** Ashley will contact the new Council members to distribute Council materials, including the Education Act and AYSCBC School Council Handbook, and encourage them to begin considering the roles they may be willing to assume on Council.
- c. **Action 26.06.05:** Nicole will prepare the agenda for the August 25th meeting before leaving the territory.

11. Adjournment of Council Meeting – 20:18