



School Council
École Whitehorse Elementary School
Kwanlin Kets'edan Ku
4181 4th Avenue, Whitehorse, YT Y1A 1J7
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Meeting Minutes

Tuesday, May 19, 2026 @ 6:30 pm – EWES Staff Room

Ashley O'Brien, Chair Micah Quinn, Vice-Chair Kelly Jiang, Member Sheila Merkley, Member	Johanna Havelaar, Treasurer Nicole Stark, Secretary Sharon MacCoubrey, Principal Valerie Long, Vice Principal
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1. Call to Order – 18:33

2. Land Acknowledgement

- a. We are meeting on the traditional territories of the Kwanlin Dün First Nation and the Ta'an Kwäch'än Council. We recognize their deep connection to this land and express our gratitude for the opportunity to live and work here.

3. Adoption of Agenda

- a. **Motion 26.05.01:** Adopt agenda as presented.
 - o Moved by Ashley; all in favour.

4. Adoption of April Minutes

- a. The multifactor authentication implementation date under the Administration Report was corrected from March 6 to May 6.
- b. **Motion 26.05.02:** Adopt minutes as amended.
 - o Moved by Ashley; all in favour.

5. Recognition of Community Members

- a. No community members present.

6. Correspondence

- a. Ashley followed up with concerned parents regarding the Black Street crosswalk changes, expected by fall 2026.

7. Reports

a. Administration Report – Sharon

- Appreciation was expressed to School Council for its generous donation toward the purchase of prizes for the Read-a-thon.
- April highlights included the Read-a-thon, *Folie Furieuse* (Grade 6 choreographed performance at KDC), and the Heritage Fair (produced by lunch time club working on social studies projects in French).
- Administration is hopeful that a few additional late French Immersion students will join in the fall.
- Fire drills have resumed.
- Maintenance to the air purification system has resulted in improved air quality throughout the school.
- Hiring for the 2026/2027 school year is ongoing.

b. Financial/Treasurer Report – Johanna

- Equipment Fund
 - Schoolyard recreation equipment has been purchased.
 - A cheque for the remaining \$363 was issued to the school.
 - Cheques were issued for the School BBQ cake and graduation bags.
- Staff Wellness Fund
 - **Action 26.05.01:** Ashley will order Daddy's Donuts for EWES staff.

8. New Business

a. Gift for outgoing Chair

- **Action 26.05.02:** Sheila's husband will take a photo of the school once the grass has greened, print the photo, and purchase a frame.
- **Action 26.05.03:** Ashley will explore options for a plaque for the frame.

b. Grade 7 graduation

- Graduation bags have been purchased.
- Wykes' Independent donated \$75, which will be used to purchase candy.
- Staples donated crayons, which will be given to younger classes.
- **Action 26.05.04:** Kelly will purchase the candy and fill the bags.
- **Action 26.05.05:** Kelly and Johanna will distribute the bags at graduation.

c. Succession Planning for New Council

- The first council meeting will be held in August to plan the September AGM (tentative date: August 25).
 - Three council members should be selected as PAC representatives.
- **Action 26.05.06:** Ashley will continue coordinating with new and current council members and administration to determine dates for next year's meetings.

- **Action 26.05.07:** Johanna will finalize and circulate the document outlining typical monthly actions and activities.
- Treasurer role:
 - Johanna will attend the September AGM to present the treasurer's report (tentative date: September 15).
 - A new treasurer should be selected early so that a new bank card can be issued in their name.
- Secretary role:
 - Word document templates for minutes and agendas are available in the Council email account.

9. Standing Business

a. French Second Language – Ashley

- Next meeting will be held on May 27.

b. Project Advisory Committee: New School Build

- The report summarizing information gathered during public information sessions is expected in June.
- **Action 26.05.08:** Johanna will contact Martin to request removal from PAC.

c. School Growth Plan – Sheila

- Next meeting will be held in June.

d. Transportation Committee – Micah

- Next meeting will be held on May 28.
- Few bussing issues reported, aside from inconsistent reporting of infractions by drivers.

e. Association of Yukon School Councils, Boards and Committees (AYSCBC) – Micah

- Next meeting will be held in June.

f. Community Events

- School BBQ
 - All food has been ordered.
 - Inventory of utensils will occur at the June meeting.
 - Micah will pick up the cake from Save-On-Foods.
- Performance at Open House/ Meet the Teacher Night
 - To be discussed at the next meeting.

10. Next Meetings

- a. Tuesday, June 9 at 18:30.

11. Adjournment of Council Meeting – 19:43