



**School Council**  
**École Whitehorse Elementary School**  
*Kwanlin Kets'edan Ku*  
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## Meeting Minutes

Monday, September 16, 2024 @ 6:30 pm – ÉWES Staff Room & Zoom

Sarah Gallina, Chair Kelly Jiang, Member Sheila Merkley, Member Gary Whittle, Member Micah Quinn, Member Johanna Havelaar, Treasurer	Sharon MacCoubrey, Principal Richard Poirier, School Council Liason Ashley O'Brien, parent Natalie Wing, parent
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**1. Call to Order – 6:52pm**

**2. Adoption of Agenda**

- **Motion 24.09.02** to adopt agenda, all in favour

**3. Adoption of June Minutes**

- **Motion 24.09.01** to adopt June minutes, all in favour

**4. Recognition of Community Members**

- Ashley O'Brien, parent
- Natalie Wing, parent

**5. Reports**

**a. Administration Report – Sharon**

- Student numbers have decreased to 450
- Facility issues: mice infestation
- Fully staffed with teachers, fully staffed October 1<sup>st</sup> with EAs
- Mathology – new program for K-3
- Bike stolen: will be monitored, currently no cameras outside of school
  - School council could advocate for a camera for the bikes
- 20 person fleet bus allocated to school
- Elevator discussion: staff (with cell phone) accompany children when necessary
- Sensory room (circuit) funding request: \$2000
  - why isn't student support services funding this? Student support services recommends, school purchases what is recommended

- **Motion 24.09.03** to provide the amount of \$2000 to the school for equipment for learning activities for the sensory room. Gary motioned, Sheila seconded, 5 in favour, 1 abstain, motion carried
  - Micah: research how other schools have funded to their sensory rooms, one school was funded by Jordan's Principle

b. **Financial/Treasurer Report** – Johanna

- Updated signing authorities on account: Gary, Sheila, Sarah, Johanna
- Bank fee change: maintain \$20 000 balance for no fees

c. **Superintendent Report** – Richard

- Presentation of superintendent report

6. **New Business**

a. **Available spots on school council**

- One spot available, and one available for FN guaranteed rep
  - Ashley O'Brien has put her name forward
  - Gary can act as notary for new member

b. **Draft form of rules** – Gary

- **Motion 24.09.04** to table rules until next regular meeting, all in favour

c. **Teacher appreciation**

- Coffee and doughnuts – August 30<sup>th</sup>, 2024
  - **Motion 24.09.05** to approve expenditure on coffee and doughnuts, all in favour

d. **Update Council Contact Information**

- Updated Photos
- Update Micah's e-mail and the gmail for council with Dept of Ed
- **Action 24.09.01:** Johanna to provide EWES SC gmail, member names, next meeting (third Monday of each month) to Sharon to post on school website

7. **Standing Business**

a. **French Second Language** – Sharon

- committee has not yet met (vision for all second language education in Yukon)

b. **Project Advisory Committee (P.A.C)**

- No meeting in September, next meeting October 10<sup>th</sup>
- Visit to Vancouver schools October 2-4 – Sharon put her name forward to go: suggested to go to Alberta instead because of the climate
  - Gary and Sarah willing to go if airfare is covered, Jayme needs to check with HPW

c. **School Growth Plan** - Sheila

- No new amendments since June
- Sheila will stay as council rep
- Next meeting in October
- Defer presentation until November

**d. Transportation Committee**

- No council members currently on the committee
- Lack of communication with school – no school tags have been handed out yet (safety concern), no list of riders has been provided to the school
- **Motion 24.09.06** that council appoint Micah to transportation committee – 5 in favour, 1 abstain, motion passed
- **Action 24.09.02:** Sarah will call the transportation coordinator (Luke Moore), and Standard Bus regarding issues the school has had

**e. Community events**

- Defer to October

**8. Next Meeting – October 21<sup>st</sup> at 18:30**

**9. Adjournment of Council Meeting – 20:10**