



**School Council**  
**École Whitehorse Elementary School**  
*Kwanlin Kets'edan Ku*  
 4181 4th Avenue, Whitehorse, YT Y1A 1J7  
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## Meeting Agenda

**Monday, December 12, 2022 @ 6:30 ÉWES Staff Room**

Laura Lang, Chair Thane Phillips, Co-Chair (absent) Kelly Jiang, Secretary Johanna Havelaar, Treasurer Alisha McLean, Member Sarah Gallina, Member	Donna Haughton, Member Ron Davis, Member Lori Choquette Sharon MacCoubrey, Principal Celine Roy, Vice Principal Elaine Taylor – Executive Counsellor of the SC
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**1. Call to Order – 6:31 pm**

**2. Adoption of Agenda**

- Add to New Business 8.4 and 8.5
- Donna motioned and Ron second, all in favour

**3. Adoption of Past Minutes - November 21, 2022**

- 3.1. Motion - New School Building Public Consultation (Move 3.1 to Standing Business for further discussion)
- Ron motioned and Sarah second, all in favour

**4. Recognition of Community Members**

- Lori Choquette – in the meeting to do the Oath for Alisha and Johanna
- Elaine Taylor – Executive Director of Association of Yukon School Councils, Boards & Committees
  - Education Planning Initiative
    - SC Chairs are invited to attend the meeting on January 5, 2023 at Yukonstruct Society. It will be an in-person/ online meeting. The agenda will be sent at the end of this week. If the Chairs would like to add agenda, please let Elaine know.
    - One of the topics: School Capital Planning and Programs
    - Elaine will send the related information to the EWES SC email
  - School Council liability – insurance options
  - Student Protection Policy – draft but in operation
  - In the middle of doing the contract for the website

- Whistle Bend Elementary Council – Secretary and Treasurer workshops, Johanna and Kelly will attend
- AGM schedule – would like to have feedback on the timing
- Serving on a School Council in Yukon
  - The online version is available
  - Action: Elaine will provide an online learning section on the school council authority

## 5. Oath to Johanna and Alisha - Lori

- Johanna and Alisha completed the Oath

## 6. Position of Treasurer

- Motion: To remove Sarah Gallina as School Council Treasurer for 2022-2024; To replace Johanna Havelaar for EWES School Council Treasurer for 2022-2024
- Laura motioned and Donna second, all in favour

## 7. Reports

- a. Administration Report - Sharon MacCoubrey
  - Illness around 13-18%
  - If a specific classroom's attendance rate is less than 50%, report to CDC
  - The school will be almost fully staffed in January 2023
  - The Lockdown drill will be in January 2023, notification will be sent out to parents
  - Incident on December 6, 2022
    - Not electrical fire
    - Strong smell (possible chemical), Mme Sharon called 911
    - Firefighters and property management arrived to do the investigation
- b. Financial/Treasurer Report - Johanna Havelaar
  - Two outstanding cheques (\$76 & \$23)
  - Changing the signing authority of the bank – Laura and Sarah need to sign the letter, and Laura will bring the letter to CIBC, and will figure out what will be the next step. Laura will get bank statements from July to December 2022
  - \$24,000 in the bank

## 8. New Business

### 8.1. School Council photos shooting

### 8.2. Finance Budget Planning - Johanna Havelaar

#### 8.2.1. Monthly School Council activities / Calendar

- SC members need to think about the categories and the budget, and will discuss further in the January SC meeting

### 8.3. First Nation School Board

- Donna will be the representative of the EWES SC
- Laura and Sarah will talk to Donna about the history, and Donna will report back to EWES SC in January 2023

### 8.4. Grade 8/9 French Immersion Student – Laura

- Marylyn and Pascale confirmed that Grades 8 and 9 will continue to remain in the F.H Collin
- Laura will contact them and make this confirmation in writing

8.5. Technology for parents' online access – Donna – Defer to January SC meeting

## 9. Priority Items of the Year

- Early dinner with all the SC members to discuss what will be the priority items for the year. A proposed date will be confirmed after the new year

## 10. Standing Business

10.1. New School Building Summary of Meetings - All SC members' discussion

10.1.1. Motion - New School Building Public Consultation

- Motion to retract the November 21 motion on the new school bill consultation and replace it with the following: The EWES council Chair to send a letter or email to the Department of Education to seek how the Department of Education will council with the parents and school community on the new bill that including timeline, approach, and usage of the information collected to inform the new bill.
- Motion Donna and Alisha second, all in favour

10.2. Wellness Community - Sarah Gallina

- Golden Horn Elementary School video
  - Anxiety of children
  - Technology of children
  - Health promotion
- Nutrition program
- Sarah will provide more updates on January 2023
- Sharon: no volunteers to do the Breakfast for Learning, micro kitchen and not for a heavy cooking
- Mme Sharon will send a call out in the next Newsletter
- Ron can be the coordinator for the volunteers

10.3. French Second Language – Defer to January Meeting

10.4. Committees

10.4.1. Project Advisory Committee - Laura/Sarah/Thane

- The meeting will be on February 2023
- The PAC Term of Reference is approved
- Sharon is the co-chair

10.4.2. School Growth Plan Committee

- Alisha will sit on this committee

10.4.3. Transportation Committee - Ron Davis

- The meeting will be on January 2023

## 11. Next Meeting – January 23, 2023 at 6:30 pm

- Another informal meeting will happen before January 23, possibly on January 9, 2023

**12. Adjournment of Council Meeting at 8:30 pm**