



School Council
École Whitehorse Elementary School
Kwanlin Kets'edan Ku
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Meeting Minutes

Wednesday, September 16, 2026 @ 6:30 pm (following AGM at 6:00pm) – EWES Staff Room

Ashley O'Brien, Member (acting Chair) Charmaine Cheung, Member (acting Secretary) Kaya Downs, Member Max Leighton, Member Annika Palm, Member Meera Bradshaw, Member	Sharon MacCoubrey, Principal Valerie Long, Vice Principal Martin Turpin, Director of Schools, Dpt. Ed. Elaine Taylor, AYSCBC
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1. Call to Order – 19:10

2. Land Acknowledgement

3. Adoption of Agenda

- a. Ashley motion; Max seconded; *footnote

4. Adoption of August 25th Minutes

- a. Ashley motion; Max seconded; *footnote

5. Recognition of community members

- a. Community members: Martin Turpin, Director of Schools; Elieen Taylor AYSCBC; Grygorii Dzhun; Kelly Labine; Mildred Penaranda; Jumoke Oyedeji; Lisa Calder;

6. Correspondence

- a. Black Street crosswalk: The city agreed to install a leading pedestrian interval traffic light this month.
- b. A newsletter from AYSCBC was forwarded to the members.

7. Reports

- a. Administration Report – Sharon
- b. School Growth Plan- no meeting yet
- c. Transportation Committee – Meeting on Sept 24
- d. French Second Language Advisory Committee – no meeting yet; Usually end of October.

- e. AYSCBC – Meeting on September 24, 2026.
- f. Project Advisory Committee (PAC) – no meeting yet.

8. New Business

a. Elaine Taylor of AYSCBC

- The Executive Director of AYSCBC provided an overview of the organization's role as a key voice and resource for Yukon school councils and boards.
- Resources available to councils include a community portal, School Council Handbook, newsletters, and relevant correspondence and updates. Copies of the handbook were provided.
- Fall Conference – October 24, 9:00 a.m.–4:00 p.m.
- Council Chairs Meeting – October 2: Scheduled for after work and will provide an opportunity for council chairs to connect and discuss key initiatives.
- Further details on upcoming initiatives and events will be shared with councils as they become available.

b. School Council Vacancy

- Candidate introductions: Kelly Labine; Jumoke Oyedeji; Mildred Penaranda; Grygorii Dzhun;
- Jumoke Oyedeji withdrew from consideration.
- A random draw was conducted, with Grygorii Dzhun selected.
- Max submitted his resignation from Council. The resignation was accepted and is effective immediately.
- A further random draw was conducted, with Mildred Penaranda selected.

c. Selection of Executive positions - confirming

- Chair – Annika Palm
- Vice-Chair – Charmaine Cheung
- Secretary – Ashley O'Brien
 - Gmail password
 - Minutes, Agenda process
- Treasurer – Meera Bradshaw
 - Handoff of historical treasurer documents
 - Session w/ Johanna, former Treasurer, offered

Motion to accept all appointments: moved by Ashley; seconded by Meera; *footnote

d. CIBC Account

- Schedule appointment for new bank card & new signing authorities (X3) - add Meera, Annika & Charmaine to the council bank account as new signing authorities
- Motion: moved Ashley and seconded by Charmaine *footnote

e. Confirm committee memberships

- School Growth Plan - Grygorii Dzhun
- Transportation Committee - Grygorii Dzhun
- French Second Language Advisory Committee – Meera Bradshaw
- Project Advisory Committee (PAC) – Annika, Kaya, and Charmaine
- Move the Mental Health Committee to the next meeting - Ashley

f. Scholastic Book Fair

- Scheduled for the week of October 19–23, coinciding with parent-teacher conferences.
- Volunteers will be needed to support the event. Ashley will circulate a volunteer sign-up sheet.

g. School council picture(s) & introductory email to school community

- Council members are asked to send a photo and a brief 3–5 point introduction to Ashley.

h. Vision Session

- Charmaine shared the draft survey plan before the meeting.
- Charmaine is asking council members to provide feedback on timeline, roles and responsibilities, method of distribution, and the proposed survey questions.
- Charmaine will upload the draft survey plan to Google Drive for Council members to review and provide edits and feedback.

i. Thank you to outgoing council members

- Moved to next meeting.

9. Next Meeting – October 14th @ 6:30 pm

10. Adjournment of Council Meeting – 20:59

**footnote: motion(s) passed fully at October 14, 2026 school council meeting.*