



School Council
École Whitehorse Elementary School
Kwanlin Kets'edan Ku
 4181 4th Avenue, Whitehorse, YT Y1A 1J7
 Phone (867) 667-8083
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Meeting Minutes
Monday, October 16 @ 6:30 ÉWES Staff Room

Laura Lang, Chair Johanna Havelaar, Treasurer Alisha McLean, Member Ron Davis, Member (regret) Sarah Gallina, Vice Chair Kelly Jiang, Secretary Donna Haughton, Member (online)	Sharon MacCoubrey, Principal Sheila Merkley – parent Gary Whittle – parent Ane Clarie Ryan – parent (online) Marsha – parent (online) Shani – parent (online) Kassandra – parent (online)
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Actions

Actions	In-charge	Due Date/Status
1. Personal Electronic Device Policy <ul style="list-style-type: none"> • Send the Personal Electronic Device Policy to all parents and encourage them to keep their children's electronic devices at home. • Mme Sharon will provide an update in the next SC meeting. 	Sharon and Laura	At the end of October
2. Questions for the Minister <ul style="list-style-type: none"> • Laura will email questions to Elaine and will attend the November 4th meeting. 	Laura	
3. Current issues on school buses <ul style="list-style-type: none"> • Sharon will provide issues to Alisha. • Alisha will replace Ron and sit on the Transportation Committee • Ron will email Chris to resign the position on the Committee; Alisha will email Chris about sitting on the Committee. 	Sharon Alisha Alisha and Ron	
4. Community events and activities <ul style="list-style-type: none"> • Discuss events and activities offline • December movie night 	Alisha and Laura Johanna	
5. Health and Wellness <ul style="list-style-type: none"> • Email Catherine at YG to arrange a presentation on nutrition for children and parents. 	Sarah	
6. SOGI Policy <ul style="list-style-type: none"> • Find out the updates on the SOGI policy. • Review the Education Act Preamble part and explain it to School Council members in the November meeting. 	Kelly Gary	November 27

<ul style="list-style-type: none"> The SOGI Committee will provide updates on the December SC meeting. 	Sharon	December 18
<p>7. French Second Language Committee</p> <ul style="list-style-type: none"> Contact Pascale for meeting details 	Laura	

1. Call to Order – 6:35 pm

2. Adoption of Agenda

- Agenda change to Minutes
- Amend Ron Davis to Alisha McLead on the Transportation Committee
- Add Health and Wellness – Presentation to Session 6
- Add SOGI to Session 6
- 7.1 change Sharon to Laura
- Delete 8
- Motion to approve by Sarah, seconded by Johanna, and All

3. Adoption of the September Minutes

- Affective in September and add the action items
- Marsha was online
- Motion to approve by Sarah, seconded by Johanna, and All

4. Recognition of Community Members

5. Reports

- a. September Administration Report – Sharon MacCoubrey
 - Busy with students' activities and field trips
 - Truth and Reconciliation Day – Orange Shirt Day
 - Terry Fox run
 - Soccer fest
 - Completed fire drill
 - Hired a Grades 4&5 teacher and one new EA
 - Challenge in TOC
 - Pre-conference
 - Upcoming PD on October 27
 - Recruitment pressure was solved this year because the hiring process was started early in February 2023, and now the school is fully staffed.
 - Substitute teacher – needs to be more creative, especially for the one covering the music teacher.
- b. Financial/Treasurer Report – Johanna Havelaar
 - Ordered the cheques from the bank
 - The account is very healthy
 - No responses from the Dept. of Education for the account statement and funding; Lori is away till October 18
- c. Budget Review - Johanna Havelaar
 - Laura suggests the SC discuss offline.

6. New Business

- Updates to the Personal Electronic Device Policy (re: Apple Watches)
 - Sharon and Laura will send this policy to parents and encourage them to leave their children's electronic devices at home. They will provide an update in the next SC meeting.

- Questions for the Minister
 - Laura received a response: November 4 morning, Minister McLead will make a remark and answer questions. EWES SC is welcome to attend the November 4 meeting.
 - Motion:
 - 👤 Laura will contact Elaine to understand whether the Hidden Valley Elementary School has a School Council member who is also participating in the Parent Advisory Committee.
 - 👤 November 4 meeting: Laura will ask the Minister of the Department of Education question: Does the Parent Advisory Committee exist outside the Education Act?
 - 👤 Motion to approved by Alisha, seconded by Johanna second, and All

- Busing (Transportation Committee)
 - Alisha sent an email to Chris about sitting on the Transportation Committee; Ron will send Chris an email about resigning from the Committee role.
 - Alisha will connect with Mme Sharon on the issues.
 - Motion to remove Ron Davis as EWES Representative to the Transportation Committee and replace by Alisha McLead, effective immediately. Motion approved by Sarah and seconded by Johanna and All

- Community Events
 - Laura and Alisha will talk offline about the activities
 - December movie – Johanna will arrange this activity (winter/Christmas theme, TBD for the date)


- Health and Wellness – Sarah
 - Sarah received responses from Catherine (YG-Health and Promotion) – 4 different presentations. EWES has completed three presentations.
 - Sarah suggests doing the nutrition presentation for children and parents. Sarah will ask Catherine about availability in November for the nutrition presentation and vaping presentation in January 2024.
 - Motion on Sarah will find out whether Catherine is available in November to do the presentation. Motion approved by Johanna, seconded by Alisha and All.


- SOGI policy
 - Any updates on August 15, 2023? – Kelly will find out about this policy and any other educational policies that have been developed on how SC can be created and/or updated.
 - Questions from Sarah to Sharon:
 - 👤 Does the school have a code of conduct? (Sharon: Yes, but have not updated)
 - 👤 Does the school have a policy and procedure? (Sharon: Yes, in the process of updating)

- Gary will provide an explanation of the Education Act preamble part in the November SC meeting
- Sharon will have the SOGI committee work on the guidelines and report back on the December 18 SC meeting.

7. Standing Business

- French Second Language – Laura
 - No updates
 - The meeting will be on October 25. Laura will contact Pascale for details.

- Committees
 - Project Advisory Committee (PAC) – Laura/Sarah
 -  The meeting will be October 23

 - School Growth Plan – Sharon MacCoubrey/Alisha
 -  Alisha will resign from this Committee once another SC joins the Committee.

 - Transportation Committee – Alisha McLean

~~8. SC Priority Items of the Year~~

9. Next Meeting – November 27, 2023

10. Adjournment of Council Meeting at 8:36 pm