**STUDENT CONDUCT PLAN**

An important part of the school's culture is its rules, regulations, and disciplinary practices. Positive discipline in a school is the result of a partnership between the school and the home. The school acts as an extension of the home and tries to develop a structure which creates a positive learning atmosphere and protects all children from harm. It is expected that all students will behave in a socially responsible manner. Bounded by the Education Act and its guidance privacy issues, the student conduct policy will guide school council, staff, and administration to address student conduct matters in a confidential, impartial and compassionate manner.

We believe that each student is responsible for their own behavior and should be safe and respectful of others and themselves.

**STATEMENT OF PURPOSE**

* To establish and maintain safe, caring, and positive environments for purposeful learning.
* To establish and maintain collective rights and responsibilities among individuals.
* To clarify expectations for student behaviour while at school, while going to and from school, and while attending school functions.

**STUDENTS RIGHTS AND RESPONSIBILITIES**

1. Students have the RIGHT to an education.

It is the students’ RESPONSIBILITY to attend school regularly, listen to instructions, work productively, cooperate, participate, do their best, complete assignments and ask if they have a question or concern. Students will not disturb, disrupt or interfere with the teachers’ instructions or learning of fellow classmates.

2. Students have the RIGHT to hear and be heard.

It is the student’s RESPONSIBILITY to listen and respond courteously when others are speaking. I am free to express my opinions and feelings in a respectful and courteous manner.

3. Students have the RIGHT to be treated with dignity and respect.

It is the student’s RESPONSIBILITY to be honest and show respect and consideration for others and their ideas and treat others kindly, fairly and with respect.

4. Students have the RIGHT to be safe.

Students have the RESPONSIBILITY to act in a manner that is safe for themselves and

others, and to follow the rules of École Whitehorse Elementary School.

5. Students have a RIGHT to their personal space and property.

Students have a RESPONSIBILITY to respect the personal property of others and to accept their personal space.

6. Students have a RIGHT to enjoy school.

Students have a RESPONSIBILITY to have a good attitude and to participate in a way that helps make our school a place which others can enjoy.

**The Department of Education** has the responsibility to:

• Provide direction to schools, School Councils and School Boards to ensure opportunity, academic excellence and accountability in the education system.

• Promote the use of effective intervention strategies and responses as necessary.

• Provide opportunities for all staff to acquire the knowledge, skills and attitudes necessary to develop and maintain academic excellence in a safe learning and teaching environment.

• Wherever possible, the department should collaborate to provide coordinated prevention and intervention programs and services, and should endeavour to share effective practices.

**School Administration**, under the direction of their superintendent, take a leadership role in the daily operation of a school. They provide this leadership by:

• Promoting academic excellence in a safe teaching and learning environment.

• Holding everyone under their authority accountable for their behaviour and actions.

• Empowering students to be positive leaders in their school community.

• Communicating regularly and meaningfully with school community members.

**Teachers and school staff,** with the leadership of their principal, maintain order in the school and are positive role models. They are expected to:

* To teach in accordance with the guidelines of the department of education.
* To help students work to their full potential and develop self-worth.
* To respect students’ dignity and self-worth.
* To maintain consistent standards of behaviour for all students.
* To apply reasonable and meaningful consequences to inappropriate behavior.
* To communicate regularly and meaningfully with parents.
* To demonstrate respect for all students, staff and parents

**Parent** must support the efforts of school staff in maintaining a safe and respectful learning environment for all students. Parents fulfill this responsibility when they**:**

* Ensure their child attends school regularly and on time.
* Show an active interest in their child’s school work and progress.
* Communicate regularly with the school.
* Help their child be prepared for school.
* Promptly report to the school their child’s absence or late arrival.
* Encourage and assist their child in following the school behavior expectations.
* Demonstrate respect for all school community members.

**ÉCOLE WHITEHORSE ELEMENTARY RULES and EXPECTATIONS**

* Be respectful.
* Be responsible.
* Be safe.

Students, school staff, administration, parents and guardians are expected to conduct themselves appropriately at school, while going to and from school and while attending any school function (including YSAA sporting events).

* Students are expected be polite and use respectful words with others.
* Students are expected to show respect to others, their property, the school and the environment.
* Students are expected to respect the personal space, the needs and differences of everyone.
* Students are expected to line up at recesses, walk safely to all activities.
* Students are expected to remove outdoor footwear and wear appropriate footwear inside.
* Students are expected to avoid violent or aggressive behavior, drawings, stories and words.

I always try to do my best at school:

* I always arrive on time.
* I am ready to work in class and I bring the required materials.
* I complete assigned work on time and to the best of my ability.

I am concerned about personal safety:

* I do not push, shove or bump others.
* I never throw dangerous objects.
* I never bring dangerous material or objects to school.
* I never bring cigarettes or other illegal substances to school.
* I walk my bike and carry skateboards and scooters while on the school grounds.

EWES does not have a detailed dress code. We expect students to dress in a way that is appropriate for a school setting and that their choices respect our goal to foster a community that is inclusive of diverse identities.

* I can wear clothes of my choice.
* I am responsible when I wear clothing that does not restrict my participation in school activities.
* I am respectful when I wear clothing without pictures or words that are violent, hateful, sexist or racist.
* I am responsible when I wear clothing that does not advertise or display alcohol, drugs or other illegal substances or activities.
* I am safe when I wear indoor and remove my outdoor footwear upon entering the building.

I use technology appropriately:

* I am aware of the rules concerning the use of computers in the school and I follow them.
* I never use my cellular phone at school. I keep it turned off and safely stowed away.
* I leave my electronic devices at home, including iPods, MP3, DS games.

THESE SCHOOL RULES APPLY AT SCHOOL, ON THE SCHOOL BUS, WHILE A CHILD IS GOING TO AND FROM SCHOOL, AND WHILE STUDENTS ARE INVOLVED IN EXTRA-CURRICULAR ACTIVITIES.

**ÉCOLE WHITEHORSE SAFE SCHOOL POLICY**

**BULLYING**

The staff and students will not tolerate bullying. Bullying is: one or more people using their power in a willful manner with the aim of hurting another individual repeatedly; it is purposeful, targeted with intent. This includes any act -verbal, physical or social that is meant to intimidate, coerce, injure, upset, embarrass, socially isolate and/or force to do a person's bidding. This includes online or social media bullying.

**CONSEQUENCES**

Effective discipline should be a matter of learning, so consequences should be selected on the basis of “what we need to teach the child.” The primary purpose is learning appropriate behaviours.

Minor infractions which occur in the classroom will be dealt with by the teacher as deemed appropriate. Students should be made aware of the Code of Conduct and the consequences for failing to comply, and have the opportunity to have their side of the situation heard and considered before consequences are decided.

For repeated or more serious offences, the administration and parents will be involved. As this is a French immersion school, minor conflicts will be resolved in French. As necessary, further discussions may be continued in English.

#### POSSIBLE CONSEQUENCES

#### (These may or may not be in a sequential order).

* **Student Incident Reflection Sheet** – student completes a reflection of the incident, which is shared and signed by parents
* **Verbal warning** – a reminder that a behaviour is inappropriate and appropriate replacement behaviours are provided.
* **Verbal reprimand** – a more serious verbal reminder with consequences attached.
* **Loss of privileges** – loss of recess or part of a noon-hour privilege, ineligible for extracurricular groups, field trips, etc..
* **Phone call home** – used in conjunction with most consequences to ensure parents are informed and involved.
* **Formal interview with student** –a scheduled meeting to discuss issues.
* **Relocation** – student temporarily moved to a supervised location to complete work.
* **Formal removal** – removal from a class with re-admittance based upon specific conditions.
* **Assigning restitution** –yard clean-up, removing graffiti, repairing damaged property, etc.
* **Interview with parents** –to ensure two-way communication, done at any stage.
* **Counselling** – receive behavioural support, parent informed
* **Student contract** –agreement regarding behaviour, work habits, or other areas of concern
* **In**-**school suspension** – student does all required work in a supervised area away from his peers.
* **Suspension or dismissal from school** –temporary removal from programs, class, school bus or school property for a specific period; parents are notified and a meeting is held before return to school; terms for appropriate behaviour are developed upon re-admittance.
* **Positive Behavioral Support Plan** – written for student by School Based Team
* **Safety Plan** –written for student by School Based Team.

**Consequences for unacceptable conduct should be:**

* Age appropriate
* Flexible
* Meaningful
* Reasonable
* Respectful
* Related

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