



School Council
École Whitehorse Elementary School
Kwanlin Kets'edan Ku
4181 4th Avenue, Whitehorse, YT Y1A 1J7
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Meeting Minutes

Monday, October 21, 2024 @ 6:30 pm – ÉWES Staff Room

Sarah Gallina, Chair Kelly Jiang, Member Sheila Merkley, Member Gary Whittle, Vice-Chair Micah Quinn, Member Johanna Havelaar, Secretary-Treasurer	Ashley O'Brien, Member Sharon MacCoubrey, Principal Valerie Long, Vice Principal Martin Turpin, Department of Education
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1. **Call to Order** – 6:28pm
2. **Adoption of Agenda**
 - a. **Motion 24.10.01** to adopt agenda.
 - Motion by Micha, Second by Kelly, All in favour
3. **Adoption of September Minutes**
 - a. **Motion 24.10.02** to adopt September meeting minutes.
 - Motion by Sheila, Second by Kelly, All in favour
4. **Recognition of Community Members**
 - a. Martin Turpin, Dept of Ed (for Richard)
5. **Reports**
 - a. **Administration Report – Sharon**
 - First Aid Certification for Teachers and EAs
 - Fully staffed
 - Fire Marshall inspection – passed
 - Mice have been in the building since April, ongoing issue, exterminator frequently visits
 - Sensory room being set up this Friday
 - b. **Financial/Treasurer Report – Johanna**
 - Cheque Withdrawn twice from account
 - Cheque re-issue for Laura Lang
 - Budget
 - Defer approval until November

6. New Business

a. Draft form of rules – Gary

- Defer until Ashley has had a chance to review

b. AYSCBC AGM – Sarah, Johanna, and Sheila

- Meeting of SC Chairs
 - Not productive, complaints about department
- AGM
 - Land Acknowledgement before the meetings
 - Review Policies: standardize to create the same format – easier to read
 - Considered good as they are, but need reformatting
 - Defer policy review until the new year
 - Fundraising
 - Have to set up a non profit
 - Can be a community builder
 - For a specific project - Eg: new playground equipment for the new school
 - Grant writing instead of fundraising?
 - Get advice from a tax lawyer if council would like to set up a non profit
 - Access to Information Session
 - Our personal e-mails cannot be searched, but can be if school staff is included in e-mail

c. Update Council Contact Information

- **Action 24.10.01** Send updated photos to Johanna

d. Scott Kent e-mails

- Positive statement about school site?
- What is government's responsibility for communication?
- Info session for parents?
 - Regarding school location and build
- Statement: Ecole Whitehorse Elementary needs a new school.
 - **Action 24.10.02** Sarah will write ideas into brief statement.

e. Appointment of Vice-Chair, Secretary

- Appointment of Secretary-Treasurer
 - **Motion 24.10.03** to appoint Johanna as Secretary-Treasurer
 - Motion by Sarah, Second by Micah, All in favour
- Appointment of Vice-Chair
 - **Motion 24.10.04** to appoint Gary as Vice-Chair
 - Motion by Sarah, All in favour

7. Standing Business

a. French Second Language – Sharon

- Appoint representative from school council
- Next meeting is Wednesday, October 30th @ 5:30pm
 - Sarah or Micah will go to the meeting

b. Project Advisory Committee (P.A.C)

- Visit to Vancouver schools
 - Visit with architects and educators
 - Sarah and Sharon attended and were listened to

c. School Growth Plan – Sheila

- Meeting on Wednesday

d. Transportation Committee – Micah

- No scheduled meetings
- Issues have been addressed or are being addressed
- Most bus tags have been distributed

e. Community events

- Christmas Movie Night
 - **Action 24.10.03** Johanna will contact YFS and cc Sarah
 - December 9th -19th (not the 18th)

8. Next Meeting – November 18th

9. Adjournment of Council Meeting – 20:20