



**School Council**  
**École Whitehorse Elementary School**  
*Kwanlin Kets'edan Ku*  
 4181 4th Avenue, Whitehorse, YT Y1A 1J7  
 Phone (867) 667-8083  
 Fax (867) 393-6211

## Meeting Minutes

**Monday, June 9, 2025 @ 6:30 pm – EWES Staff Room & Zoom**

Sarah Gallina, Chair Gary Whittle, Vice-Chair (chair for first 10 min) Kelly Jiang, Member Sheila Merkley, Member Micah Quinn, Member, via zoom	Johanna Havelaar, Secretary-Treasurer Ashley O'Brien, Member, Sharon MacCoubrey, Principal Valerie Long, Vice-Principal Richard Poirier, School Council Liaison
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### 1. Call to Order - 1830

### 2. Land Acknowledgement

- a. We are meeting on the traditional territories of the Kwanlin Dün First Nation and the Ta'an Kwäch'än Council. We recognize their deep connection to this land and express our gratitude for the opportunity to live and work here.

### 3. Adoption of Agenda

- a. **Motion 25.06.01** to adopt Agenda by Micah, all in favour

### 4. Adoption of May Minutes – Kelly, all in favour

- a. **Motion 25.06.02** to adopt Minutes by Kelly, all in favour

### 5. Recognition of Community Members

- a. Richard Poirier, School Council Liaison

### 6. Correspondence

- a. None to discuss

### 7. Reports

- a. **Administration Report** – Sharon
  - Lower attendance in May due to sports (outside of Yukon) & Easter
  - 4 running races, 65 kids in running club
  - Carcross camping and canoeing on Emerald Lake
  - Currently gathering teacher learning plans
  - Celebrations of learning: 3 play productions (including Richard III), science fairs

- **Staffing and EA allocation for 2025/26 year**
  - EWES EA allocation has not yet increased as requested
  - Christine Franes has submitted a proposal. Call with Sharon scheduled for June 27<sup>th</sup>
    - Sept 30 – re-examine school enrollment. Will reallocate staff but this does not normally affect EA allocation
  - FNSB school EA funding/allocation is separate
- **CBC article**
  - Administration was not supported by the department of education. EWES administration followed the procedures in place. No apology has been issued.
  - Comms statement was false – but department did not contact school before communication went out to confirm if procedures were followed. Communication with CBC did not go through the regular approval process.
  - Retraction/amendment of article has not occurred. HR & Comms are not reaching out nor communicating.
  - Sarah has contacted CBC by e-mail with council's amendments but CBC requires a phone call and it is council's position that the department/comms should be contacting CBC requesting correction.
  - Question: Is the the CBC article defamation?
  - **Action 25.06.01** Sharon, Sarah and Gary will invite comms personnel for an in person meeting

b. **Financial/Treasurer Report – Johanna**

- Financials will be submitted to Richard the beginning of July
- **Funding Increase Request – Sarah**
  - Submitted
  - Richard: meeting finance department this Friday
- **Honouraria Payments – Johanna**
  - Honouraria paid for the first half of 2025

8. **New Business**

a. **AYSCBC AGM – Sarah**

- Sarah advocated for new school build summary letter be sent out to parents (and it was sent soon after)
- New updated school council book

b. **Teacher year-end celebration**

- \$100 left in budget
- **Action 25.06.02** Johanna to buy snacks for Friday: fruit and cookies dropped off around 9:30

c. **Meeting minutes on website**

- Minutes shall be kept on website for the complete previous school year plus the current school year

9. **Standing Business**

- a. **French Second Language – Sharon**
  - Meeting dates set for next year.
  - **Action 25.06.03** Johanna will forward e-mail with dates to Ashley
- b. **Project Advisory Committee: New School Build – Sarah, Johanna, Gary, Sharon**
  - Sharon will be meeting with Martin re: PAC on June 10th
- c. **School Growth Plan – Sheila**
  - Defer until September
- d. **Transportation Committee – Micah**
  - Micah raised concerns that Sharon sent
  - Bus tags will be given to schools for distribution
  - School will get rider list quickly because registration is online
  - Emergency evacuation will happen before Hallowe'en
  - Activity busing: If bus arrives more than 15min late no charge for the bus
  - Proposed: Info session for kindergarten and students new to bussing
  - Managing behaviour on busses: options discussed but nothing was decided
  - Bus limits: only 46 students on bus for grades 4-7
- e. **Community events**
  - **School BBQ**
    - Johanna to pickup order from Superstore tomorrow at 1pm
    - Bbq hire: foil the whole thing
    - Question: Should we buy a bbq?
    - Cakes: Gary and Ashley will pick them up at save-on at 9am

**10. Next Meeting – August 26 @ 18:30**

**11. Adjournment of Council Meeting – 20:04**